

PUBLIC ACCESS DEFIBRILLATION (PAD) PROGRAM
SITE LOCATION RESPONSIBILITIES

1. SITE LOCATION MUST HAVE A PAD PROGRAM LIAISON(S) TO MAINTAIN AND PERFORM DUTIES OF PAD PROGRAM ON SITE. SAN DIEGO PROJECT HEART BEAT (SDPHB) MUST BE INFORMED OF THE NAME AND PHONE NUMBERS OF THIS PERSON(S).
2. SITE LOCATION MUST HAVE A TRAINED RESCUER ON THE PREMISES DURING NORMAL BUSINESS HOURS. ALL PERSONNEL SHOULD BE MADE AWARE OF THE TRAINED RESCUERS (Refer to CA State Health & Safety Code 1797.196).
3. LOCATION OF AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) SHOULD BE CENTRALLY LOCATED AND EASILY ACCESSIBLE. ALL PERSONNEL MUST BE AWARE OF AED LOCATION.
4. AED UNIT MUST BE VISUALLY INSPECTED MINIMUMLY ON A MONTHLY BASIS. THE VISUAL INSPECTION MUST BE DOCUMENTED AND REPORTED TO SAN DIEGO PROJECT HEART BEAT. THE PAD PROGRAM LIAISON WILL BE RESPONSIBLE TO REPORT THIS INFORMATION VIA THE SDPHB WEBSITE DATABASE, OR THROUGH FAX, POSTAL SERVICE, INTER-OFFICE MAIL OR E-MAIL ON A MONTHLY BASIS.
5. STANDARD OPERATION PROCEDURES (SOP) MANUAL MUST BE AVAILABLE TO ALL PERSONNEL SO THAT THEY MAY HAVE A THOROUGH UNDERSTANDING OF THE PAD PROGRAM IN PLACE AT THEIR SITE.
6. ALL SITE LOCATION RESCUERS ARE RESPONSIBLE FOR MAINTAINING THEIR CERTIFICATIONS AND NEED TO MAINTAIN COMMUNICATIONS WITH THE PAD PROGRAM LIAISON IN THIS REGARD.
7. ALL PAD PROGRAM SITES MUST COMPLY WITH THE REGULATIONS AND PROTOCOLS THAT GOVERN AUTOMATIC EXTERNAL DEFIBRILLATION USE AND APPLICATIONS IN THE STATE OF CA.

Revised 08/08

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PAD PROGRAM LIAISON(S) RESPONSIBILITIES

8. MAINTAIN COMMUNICATIONS WITH SDPHB STAFF REGARDING ALL PERTINENT INFORMATION IN REGARD TO THEIR SITE PROGRAM.
9. ENSURE THAT NOTIFICATION IS MADE TO SDPHB STAFF IN THE EVENT OF AN AED DEPLOYMENT SO THAT THEY CAN RESPOND TO THE INCIDENT.
10. MAINTAIN COMMUNICATIONS ON A MONTHLY BASIS FOR MAINTENANCE OF THE AED UNIT AND ANY CHANGES WITHIN THEIR PROGRAM SITE SPECIFIC INFORMATION AT ANY TIME.
11. INSURE THAT ALL PAD PROGRAM RESCUERS ON SITE MAINTAIN THEIR REQUIRED CERTIFICATIONS AND RELAY THAT INFORMATION TO SDPHB STAFF FROM COURSE ROSTERS OR PROOF OF CERTIFICATE. THESE MAY BE FAXED, E-MAILED OR MAILED TO SDPHB OFFICE.

ALL PROGRAM LIAISONS MUST ATTEND A LIAISON ORIENTATION SESSION. CALL MAIN RECEPTION FOR SCHEDULE

SAN DIEGO PROJECT HEART BEAT CONTACT PHONE NUMBERS

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